

Lake Vermillion Trail Joint Powers Board and Work Group Meeting
Tuesday, March 5, 2019 10:00 am - Noon
Greenwood Town Hall
Tower, MN

Joint Powers Board Present:

Tom Lantry, Owens Twp.
Tim Johnson, City of Cook
Cathi Hiveley, Beatty Twp.
Phil Anderson, Vermilion Lake Twp.
Terri Joki-Martin, City of Tower
Larry Tahija, Greenwood Twp.
Absent: Bois Forte, & Kugler.

Work group present:

Carol Booth; Josh Gilson, Erin Kennedy, Steve Lotz.

Chair Tom Lantry called the meeting to order at 10:02 am.

Approval of minutes - Motion by Tom Lantry, Owens second by Cathi Hiveley, Beatty, to approve the February 5 meeting minutes as presented, no discussion, all ayes, motion carried.

Reports of Officers & Committees:

Treasurer's report – Treasurer Steve Peterson, Vermilion Lake, could not attend. Steve Lotz presented the Treasurer's report with several clarifications and questions. The ending balance reported was \$6,344.52. The makeup of the 2-27-2019 deposit of \$1,879.00 was not clear. There was also a nine cent service charge, which will be questioned with the Bank. Motion by Cathi Hiveley, Beatty, second by Tom Lantry, Owens, to approve the Treasurer's report with questions as noted, no discussion, all ayes, motion carried.

The issue of consolidating the various records was raised. Tim Johnson, Cook offered a four drawer file cabinet, which Josh Gilson offered to house at the Lake Vermilion Resort Association (LVRA) office in the basement of the USFS building in Cook.

East segment – no progress was reported. There was a conflict with the hoped for attendance of Margi Coyle and Kate Fairman of the MN DNR. We will try to schedule them for April at Cook.

West segment – Carol Booth has met with the Ashawa Ski Club and they are interested in helping to develop a route. Carol also reported that route talks were advancing with a property owner on the south end of the west segment.

Fund raising:

Josh Gilson will work with Russell Habermann, Arrowhead Regional Development Commission (ARDC) to finalize the donation packet. A list for distribution will be offered at the April meeting.

Work continues on the raffle. The permit will be applied for as the permit number must be displayed on the tickets. Erin Kennedy offered to assist Carol Booth with the ticket design and layout. The prize list is taking shape. Several requests for donation or discounted purchase of prizes are outstanding and several other possibilities were suggested. The drawing will be held on September 6 at the Northwoods Friends of the Arts in Cook.

Online donations - Char Conger could not attend but reported that the Paypal set-up process was different than she had expected and felt whoever was going to be in charge of managing the account should set it up. After some discussion Tom Lantry, Owens offered to work with Char to set up the account. Motion by Phil Anderson, Vermilion Lake, second by Cathi Hiveley, Beatty, to authorize Tom Lantry, Owens, to set up the account, no further discussion, all ayes, motion carried.

IRRRB grant writing update – Carol Booth reported that at some point we will receive an invoice from ARDC in the amount of \$2,625.00 of which our responsibility will be \$1,312.50 (50%) less \$595.00 that we have already contributed for an engineering cost estimate. At the February 5 meeting it was decided that the best way to resolve the IRRRB grant writing grant would be to close it out but with the status now clarified with the ARDC and with additional funds remaining available with the IRRRB, motion by Tom Lantry, Owens, second by Cathi Hiveley, Beatty, to rescind the motion of February 5 closing out the IRRRB grant writing grant to leave it open to assist with writing the Legacy grant, no further discussion, all ayes, motion carried. Carol Booth noted that we will be looking into finding help with writing this grant application. Tom Lantry, Owens, reported that he had been contacted by Mike Larson of SEH, an engineering firm with grant experience, asking to make a short presentation at our next meeting.

Unfinished Business:

Insurance – Tim Johnson has received a binder of coverage from the League of Minnesota Cities through Range Reliable Agency, but as yet no invoice has been received. Motion by Phil Anderson, Vermilion Lake, second by Tom Lantry, Owens, authorizing payment of the quoted premium of \$1,068.00 upon receipt, no discussion, all ayes, motion carried.

The form for tracking volunteer hours has been distributed. It was noted that all hours and expenses, whether volunteered or paid should be tracked as they would qualify for in-kind match and where an in-kind match is not accepted would still demonstrate support for the project.

Bylaws – Tom Lantry, Owens, requested that Cathi Hiveley, Beatty review the draft bylaws and have a version available for distribution by the third week of March. Steve Lotz and Josh Gilson offered to assist her.

New Business:

A sample letter of support and a sample trail resolution were offered for distribution. Having current letters on file, even where offered previously will be helpful with grant applications.

Tim Johnson, Cook, reported that he had a good conversation about the Trail with new St. Louis County Commissioner Paul McDonald. He also updated the Cook Lions Club on Trail progress. Other lobbying was discussed.

Next meeting - the JPB meeting schedule for 2019 as set at the November 2018 meeting:

MONTH	DAY	LOCATION
January	8	Cook Forestry
February	5	Tower DNR
March	5	Greenwood Township
April	2	Cook Forestry
May	7	Tower DNR
June	4	Greenwood Township
July	2	Cook Forestry
August	6	Tower DNR
September	3	Greenwood Township
October	1	Cook Forestry
November	5	Tower DNR
December	3	Greenwood Township

All regular JPB meetings will begin at 10 am and the fundraising committee will meet prior to the regular meetings beginning at 9 am.

OTHER:

- Motion by Tom Lantry, second by Tim Johnson, Cook, to adjourn, all ayes, motion carried at 11:59.