

**Friends of the Lake Vermilion Trail  
Organizational meeting  
Thursday, November 14, 2019  
Tim D. Johnson Insurance Agency  
Cook, MN**

Work group present: Carol Booth, Char Conger, Josh Gillson, Caroline Owens, & Steve Lotz

Meeting called to order at 1:30 pm.

A round table discussion commenced with topics including discussion of sample bylaws, membership, officers, incorporation, dissolution, directors, organization name, minimum number of meetings, websites listing steps & assistance for non-profits, IRS form 1023, maintenance of records, and next steps.

The five persons in attendance will be the initial incorporators.

Caroline Owens will work up Articles of Incorporation and she and Steve Lotz will submit the paperwork to the State. Steve Lotz will donate the initial \$70 fee.

Meeting adjourned at 3:00 pm.  
Steven Lotz, work group secretary